

Addons

Create and manage Product Addons here.

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Summary

Addons are used to sell additional services which are not linked to stock. Set unique SKUs for reporting, control pricing centrally, and optionally choose to raise purchase orders. Perfect for gift wrap, removal and assembly services, extended warranties or third party insurance policies.

The may be assigned to [Products](#).

Key to icons

 = edit or type unknown

 = delete or type unknown

 = view attribute values

Setup

Addon Group

To create new Attributes, you must first set up a new Attribute Group. These act as a title for your attribute, e.g. a 'Colour' group will power a filter called 'filter by colour'.

Field	Purpose
Name	<i>This is the name of the group, and is displayed to the customer</i>
Description	<i>This is intended to be a short description, which is displayed to the customer; this should be generic to all Addons within this Group</i>

Addon

Addons can be given prices, SKU codes and other important information.

Field	Purpose
Code	<i>Enter the unique SKU code of your Addon</i>

Field	Purpose
Name	<i>Enter the Name of your Addon - this will be displayed to the customer as a choice when completing a purchase</i>
Description	<i>This is intended to be a short description, which is displayed to the customer; this should be specific to this Addon</i>
Retail Price (inc VAT)	<i>Enter the price of the Addon</i>
Trade Price (ex VAT)	<i>Enter the trade price of the Addon</i>
Cost Price (ex VAT)	<i>Enter the cost price of the Addon</i> <i>This is solely used for margin reporting, as it is not possible to order an Addon from a Supplier using the Purchase Order module</i>
VAT	<i>Select the VAT status of an Addon - choose from:</i> <ul style="list-style-type: none"> • Standard • Reduced • Zero • Exempt <i>VAT rates for Standard and Reduced are controlled via Countries</i>
Allow Returns	<i>Select to allow returns (refunds/cancellations) of the Addon</i>
Allow Customer Note	<i>Select to allow the customer to enter a personalised message at checkout (ideal for gift labels)</i>
Customer Note Prompt	<i>The prompt that will show to the customer instructing them what to enter as the Customer Note</i>
Assign to Products	<i>Use the search bar and category tree to assign the Addon to Products</i> <i>Alternatively, you can assign them in bulk, or directly when editing a Product.</i> <i>For more details, see here</i>

How will it appear?

This will display near the add to basket button on the [Product Detail Page](#).

Gift Wrap:

Select your gift wrap options

ADD TO BASKET

It will also display as a pop up within the [POS](#).

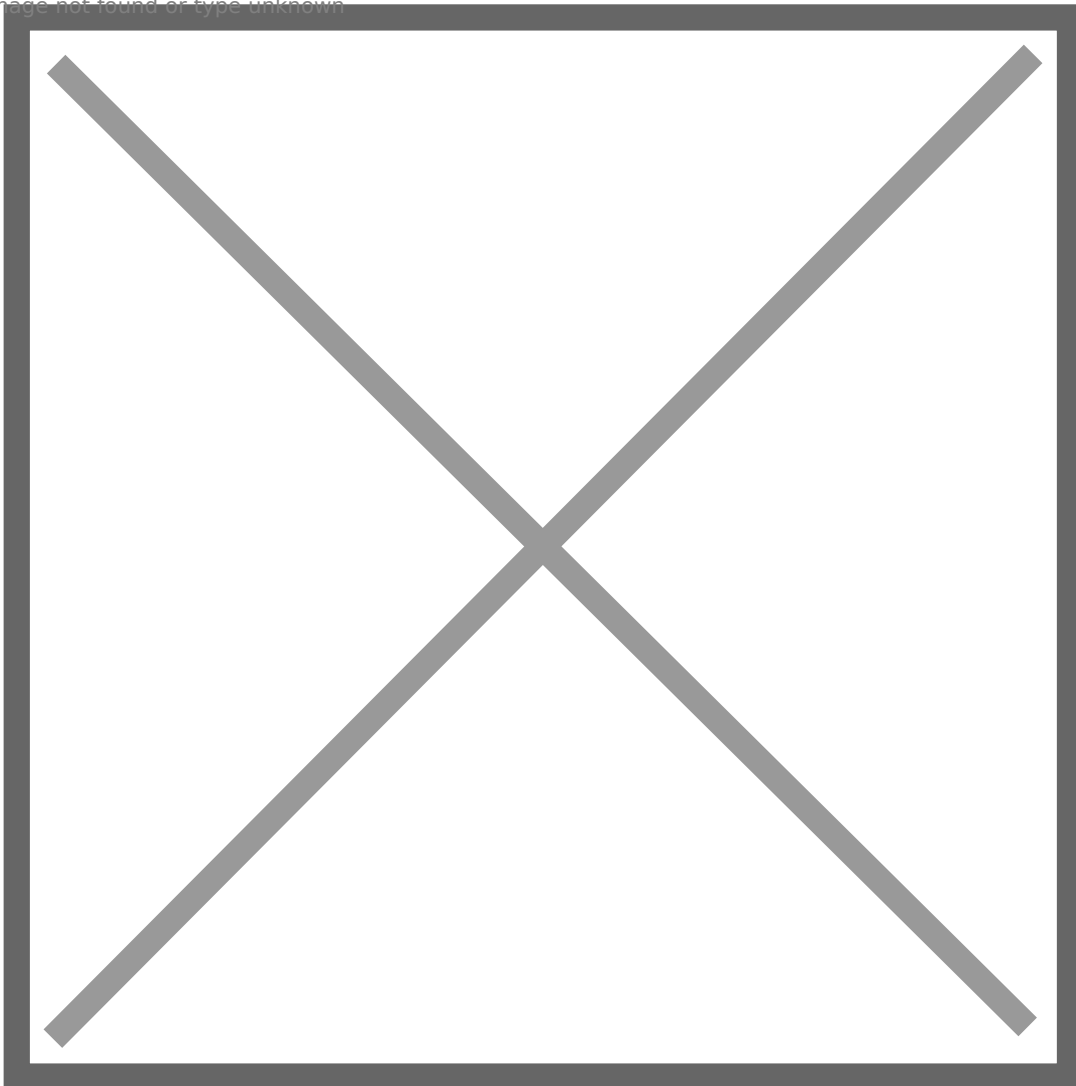
Workflows

Assigning Addons to a Product

How to assign Addons to a Product from the edit addon screen.

1. Click the "Search product:" field.

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2. Search for your product
3. Choose your product

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4. To cancel your selection, simply untick it
5. Click "Melon (variants in drop down)"

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6. Click this button to save

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