

# Documents

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# Delivery Notes

This will produce a form that can be used to confirm delivery with the Customer.



## Delivery Note

Telephone:  
Email: [noreply@iconography.co.uk](mailto:noreply@iconography.co.uk)  
Website: <https://staging.iconography.co.uk>

**Order No:** Z3349   **Order Date:** 09/06/2022   **Invoice Number:** INV3471   **Invoice Date:** 30/06/2022  
**Customer:** 1001 Miss Hannah Buckler   **Telephone:** 01460 258530   **Email:** [hannah.buckler@iconography.co.uk](mailto:hannah.buckler@iconography.co.uk)

### Billing Address

Miss Hannah Buckler  
Iconography  
Avalon  
Ashwell Business Park  
Ilminster  
Somerset  
TA19 9DX  
GB

### Delivery Address

Miss Hannah Buckler  
Avalon  
Ashwell Business Park  
Ilminster  
Somerset  
TA19 9DX  
GB

**Delivery Instructions:** [Expected Mon 13 Jun]

Qty	Description	Inspected by Customer?	Acceptable Condition?
1	Ronnefeldt Golden Curcuma Chai 100g (1 x 100g bag)	Yes / No	Yes / No
1	Standard Delivery	Yes / No	Yes / No

If no, state reasons below:

Customer Signature:

Driver Signature:

**THANK YOU FOR YOUR PURCHASE**

# Picking List

A Picking List may be printed from various sections of the system. It will include essential information.

If you would prefer to only have one Sales Order per page, this can be configured within [Site Settings](#)

Example:



**Order:** Z3349 (Miss Hannah Buckler) **Date:** 09/06/2022 **Status:** Payment Pending

**Delivery:** Standard Actual 11/12/2025

Qty	Code	Description	Location	Cartons	Barcode	Picked
1	3161	Ronnefeldt Golden Curcuma Chai 100g (1 x 100g bag)		-		



**Order:** Z3313 (Mr Mike Whitman) **Date:** 24/05/2022 **Status:** Awaiting Action

**Delivery:** Standard Requested 28/05/2022 Actual 11/12/2025,11/12/2025

Qty	Code	Description	Location	Cartons	Barcode	Picked
1	windowinsu	Insurance: Window Insurance		-		
1	34380e	Demo Recliner Large Pattern Custom options... Fabric - Message: Red Wood - Message: Dark Wood Insurance: Window Insurance	Bristol (Default)	-		

If the Location field is blank, that signifies that there is no stock allocated to the Sales Order line

# Product Labels

Product Labels will either be printed via a [STAR printer](#), or via a standard A4 printer.

If you are using a standard printer, you can control the size of label (quantity per sheet) in [Site Settings](#)

These may be printed with and without prices.



Orla Kiely Linden Small Sofa



Orla Kiely Linden Small Sofa



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Orla Kiely Linden Small Sofa

# Sales Order Invoices

These are output for each Sales Order.

It is possible to customise the text that is output on these in [Site Settings](#)

Example:



# Invoice

IXO

Mr Michael Pratt  
Avalon, Ashwell Park  
Ashwell  
Ilminster  
Somerset  
TA19 9DX  
GB



Order no: Z4709

Return address: IXO,

Telephone:  
Email: [noreply@iconography.co.uk](mailto:noreply@iconography.co.uk)  
Website: <https://staging.iconography.co.uk>

**Order No:** Z4709 **Order Date:** 30/11/2023 **Invoice Number:** INV4709 **Invoice Date:** 20/11/2024  
**Customer:** ICON1 Mr Michael Pratt **Telephone:** 01460 258530 **Email:** [michael@iconography.co.uk](mailto:michael@iconography.co.uk)

## Billing Address

Mr Michael Pratt  
Iconography Ltd  
Avalon, Ashwell Park  
Ashwell  
Ilminster  
Somerset  
TA19 9DX  
GB

## Delivery Address

Mr Michael Pratt  
Avalon, Ashwell Park  
Ashwell  
Ilminster  
Somerset  
TA19 9DX  
GB

**Delivery Instructions:** [Expected Wed 6 Dec to Fri 8 Dec] [Expected Wed 6 Dec to Fri 8 Dec]

Qty	Description	Status	Price	Unit Net	Unit VAT	Total
1	<b>Happy Fruits (Simple Bundle)</b> (36883) Pineapple: Pineapple (standard variants) - medium sweet x 1 Banana: Yellow banana (bulk pricing) x 1 Citrus: Citrus Fruit (variant images) - Orange x 1	To follow	£7.60	£6.33	£1.27	£7.60
1	<b>Happy Fruits (Simple Bundle)</b> (36883) Pineapple: Pineapple (standard variants) - medium sweet x 1 Banana: Yellow banana (bulk pricing) x 1 Citrus: Citrus Fruit (variant images) - Orange x 1	To follow	£7.60	£6.33	£1.27	£7.60



# Shipping Labels

# Warehouse (Free Stock) Labels

Warehouse (Free Stock) Labels will either be printed via a [STAR printer](#), or via a standard A4 printer.

These have more information on them, and the barcode will be linked to either the Variant or the USR, as appropriate.



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**Free Stock Item**

**Supplier:** Orla Kiely

**SKU:** 705626

**MTO Options:** Fabric:A082-Boucle-Earth

Scatter Cushions:3665

# Warehouse (Reservation) Labels

Warehouse (Reservation) Labels will either be printed via a [STAR printer](#), or via a standard A4 printer.

These have more information on them, and the barcode will be linked to either the Variant or the USR, as appropriate.



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**Reserved - Mr Chris Millard - Z3868**

**Purchase Order: PO392**

**Supplier: Orla Kiely**

**Supplier Ref: Z3836**

**SKU: 705629**

**MTO Options: Fabric:A081-Boucle-Jute  
Scatter Cushions:3663**

# Purchase Order PDF



Bentley Designs

## Invoice Address

IXO (Ilminster)  
Avalon  
Ashwell Business Park  
Ilminster  
Somerset  
TA19 9DX  
GB

## Delivery Address

IXO (UK Warehouse)  
Iconography Warehouse  
Avalon  
Ilminster  
Somerset  
TA19 9DX  
GB

Telephone: 01460 258530 Email: [chris.millard@iconography.co.uk](mailto:chris.millard@iconography.co.uk)  
Date: 28/07/2025 VAT No: 123245657

## PURCHASE ORDER PO772

Code	MPN	Title	Qty	Unit Price	Line Price
39043		multi supplier bulk price test	1	GBP 0.00	GBP 0.00
4800-43BD	4800-43BD	Atlanta Oak Low Footend Bedstead Double 135cm 149	1	GBP 35.00	GBP 35.00
90738-1747656383	4800-43BD	Atlanta Oak Low Footend Bedstead Double 135cm PO split test 149	1	GBP 35.00	GBP 35.00
4800-40	4800-40	Atlantic Underbed drawer	1	GBP 50.00	GBP 50.00
4800-90	4800-90	Atlanta Oak Dressing Table	1	GBP 60.00	GBP 60.00
4800-73	4800-73	Atlantic Oak 3 Drawer Nightstand	1	GBP 78.00	GBP 78.00
90743-1747656383	4800-42BD	Atlanta Oak Low Footend Bedstead Double 135cm PO split test 102	1	GBP 80.00	GBP 80.00
reservedtest		joshicontest standard reservedtest	1	GBP 90.00	GBP 90.00
39021		Atlantic Oak Triple Wardrobe	1	GBP 100.00	GBP 100.00
4800-51BD	4800-51BD	Atlantic Oak High Footend Bedstead small double	1	GBP 200.00	GBP 200.00
4800-54BD	4800-54BD	Atlantic Oak High Footend Bedstead King	1	GBP 300.00	GBP 300.00
4800-53BD	4800-53BDdfg	Atlantic Oak High Footend Bedstead double	1	GBP 400.00	GBP 400.00

**Sub Total:** GBP 1,428.00  
**Delivery Total:** GBP 0.00  
**Total:** GBP 1,428.00

PLEASE PHONE, EMAIL OR FAX ACKNOWLEDGEMENT OF ORDER