Stock Terminology

Current Stock

This list applies to units which are currently in the business. These terms are used throughout the CMS and the POS.

Label	Purpose
Stock	*Total number of units in the business* *Includes Available, Reserved and Unavailable*
On Hand	*Number of units held at the current Store* *Includes Available, Reserved and Unavailable*
Available	*Number of units available for Sales Order fulfilment in the User's current Store* *This equals On Hand minus Reserved and Unavailable*
Reserved	*Number of units Reserved to Sales Orders and eCommerce baskets* *Includes all Sales Order lines which have not been despatched, and excludes orders with the following statuses:* • *Draft* • *Quote (unless 'reserve' manually toggled)* • *Abandoned* • *Cancelled* *Also includes units of stock in locations marked as 'Reserved'*
Unavailable	*Unavailable units, typically damaged or undergoing quality control* *Number of units held in locations marked as 'Unavailable'*
Available Elsewhere	*Number of Available units elsewhere in the business, e.g. the total amount of Available units in other Stores*

Purchase Orders

This list applies to units which are currently on order from a Supplier. These terms are used throughout the CMS and the POS.

Label	Purpose
On Order	*Total number of units ordered from the Supplier* *Typically, this is in relation to the total number of units ordered from a Supplier on a particular Purchase Order* *This equals 'Allocated' plus 'Unallocated'*
Allocated	*Total number of units on a Purchase Order allocated to Sales Order lines* *This equals 'On Order' minus 'Unallocated'* *This figure includes units on 'Locked' Purchase Orders*
Unallocated	*Total number of units on a Purchase Order that are free to be allocated* *This equals 'On Order' minus 'Allocated'* *Units on a 'Locked' Purchase Order will be excluded from 'Unallocated'*

POS

This list includes labels which are only used within the POS.

Label	Purpose
Available to order	*Signifies that there are no units of the SKU within the business, and that there are none on order - fulfilment of a new Sales Order will only be possible following a Purchase Order*
Backorder lead time is xxx days	*Displays the default lead time for the SKU*

eCommerce

This list includes labels which are only used within the eCommerce website.

Label	Purpose

In Stock	*Signifies that there are units available in the business, and that a new Sales Order may be immediately fulfilled* *An 'In Stock' figure is made up of the total number of Available units in Locations across all Stores enabled for web fulfilment.*
Out of Stock	*Signifies that there are no units available in the business, and that a new Sales Order may be will not be fulfilled* *An 'Out Of Stock' figure is determined by checking the total number of Available units in Locations across all Stores enabled for web fulfilment.*
Available (allow XXX days for delivery)	*Displays the default lead time for the SKU*
Low Stock	*Signifies that there are only a small number of Available units* *Triggered if the number of 'In Stock' units is less than the 'Low Stock (order at)' figure on the Inventory tab*
Available to pre-order	*Signifies that stock is coming into the business, which will be used to fulfil a new Sales Order* *The appropriate lead time will be displayed in the checkout* *Only displays if 'allow back order' is not enabled* *Total number of units available to pre-order equals the total amount of 'unallocated' units for that SKU across all Purchase Orders*

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