# How to Change my Password

You can change your password easily from within the My Details screen in the CMS.

1. Navigate to your CMS.

2. Click "My Details" under the Dashboard icon.
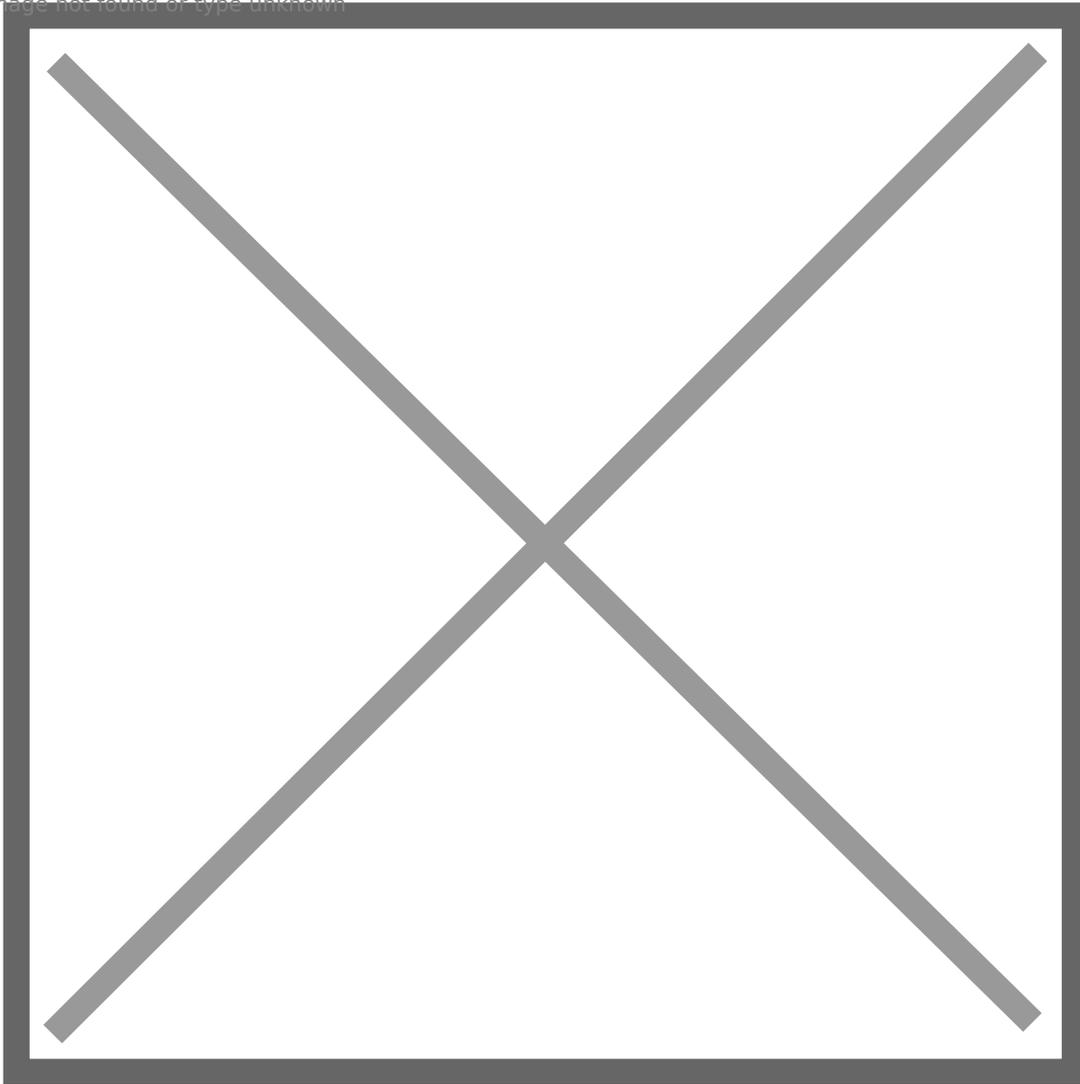
3. Enter the new password in both the New Password and Confirm New Password fields.
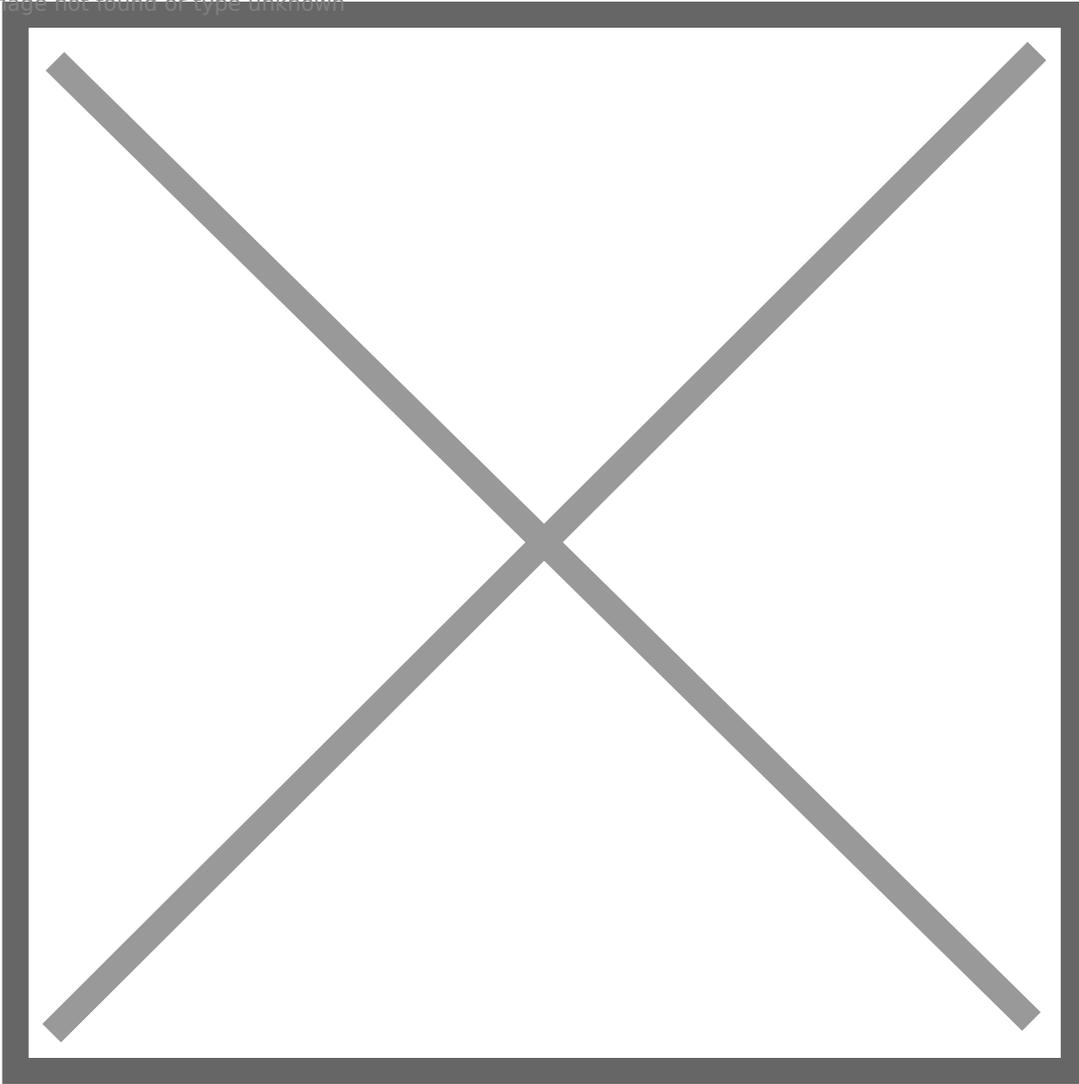
4. Click "Change my details" to confirm the new password.