News

Create and manage blog posts.

- Summary

Summary

Use this section to edit and manage your News (Blog) posts.

These posts will be output within the news section of your website on www.yourdomain.co.uk/news.

Key to icons

Live = is live

Not Live = is disabled

 = archived

Edit = edit

= delete

= copy

Setup

Add/Edit Page

Use these settings to control the top level settings for your post.

Field	Purpose
Page Name	*The name of the page; this will display as the H1 Text (required)*

Field	Purpose
Live	*Set to yes/no* *This will put the banner live, but will be limited by the Publish Date* *If set to no, the post will not show under any circumstances*
Full Width	*Set the page to be full width*
Hide Page Title	*If set to yes, your H1 text will be take from the Heading of the first Content Block on the page*
Publish Date	*Defaults to the day the post was created* *If set in the future, the post will not be live until that date* *If Live is set to no, the post will not be shown regardless of Publish Date*
Author	*Choose a User from the list as the author of the piece*
Main Image	*Add an image that will be shown on the News page (list view)*
Main Image Alt Tag	*Add an alt tag to your Main Image*
Tag (comma separated)	*Add tags for your News post; these will be used for categorisation on the News page (list view)* *You can add multiple tags via a comma delimited list*

Content Management

News pages use the Modular Block system to manage your pages.