

# Discounts

This report will show a breakdown of company-wide discounts within a given period. Each discount will be listed individually, showing promotion code/discount reasons as appropriate.

To view the performance of individual campaigns, please view the [Promotion Usage](#) report.

## Discount Report

Source:  Store:  Store user:  Specify dates from:  to:  Reason:

↓ Download report as CSV

**Important:** This report uses the "order date" - not the payment date, as these may be different.

Total discounted: £655.30

| Order | Date       | Amount Discounted | User        | Discount Code | Discount Name                                  | Discount Reason ▾ |
|-------|------------|-------------------|-------------|---------------|--|-------------------|
| Z5373 | 25/10/2024 | £79.00            | iconography |               | Shipping adjustment                            | Staff Discount    |
| Z5369 | 23/10/2024 | £50.00            | iconography |               | Shipping adjustment                            | Staff Discount    |
| Z5377 | 31/10/2024 | £1.00             | iconography |               | Admin adjustment                               | Staff Discount    |
| Z5383 | 04/11/2024 | £10.00            | iconography |               | Line adjustment (Yellow banana (bulk pricing)) | Staff Discount    |
| Z5395 | 06/11/2024 | £50.00            | iconography |               | Shipping adjustment                            | Staff Discount    |

## Filters

This report may be filtered by:

- Payment Reference
- Source
- Store
- Store User
- Date Range
- Refund Reason

## Key to icons

↓ = download report

## FAQs

FAQs for Payment Reports may be viewed [here](#).

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