

Payment Summary

This report will show a breakdown of company-wide payments within a given period. This will include a summary of:

- Total payments by transactions type
- Total value of cancellations/returns
- Summary of payments per user
- VAT breakdown of payments made
- Summary of payments made, by payment type

'Payment Date' for pending payment (e.g. finance orders) will be taken as the date that the payment was completed

Payments Summary

Source: All Device: All Store: ALL Store user: ALL Specify dates from: 19/10/2024 to: 18/11/2024 Update Reset

Download report as CSV

Important: This report uses the "payment date" and not the original order date, as these may be different.

Transactions	User Sales	VAT Breakdown		
38 Phone orders £10580.03	iconography 57 orders £11503.79	Gross £11504.92	<p>Legend: card (87.6%), stripe (7%), cash, Other</p>	
2 Quote orders £858.97	other 1 order £1.13	Net £9670.30		
14 Store orders £50.42		Tax £1834.62		
4 Website orders £15.50				
Cancellations/Returns				
1 Cancelled order £-6.75				
1 Partially returned order £-10.00				
4 Returned orders £-1749.79				
Payment Type				
card		Amount Received £10279.70	Amount Refunded £-207.03	Total Amount £10072.67
stripe		£803.00	£0.00	£803.00
cash		£608.00	£0.00	£608.00

Filters

This report may be filtered by:

- Date Range
- Source
- Device
- Store
- Store User

Key to icons

↓ = download report

FAQs

FAQs for Payment Reports may be viewed [here](#).

Revision #3

Created 18 November 2024 12:50:25 by Mike

Updated 6 February 2025 11:25:14 by Mike