

Postage Prices

To set up postage prices, begin by selecting a postage zone. Each zone can have its own pricing, and each Postage Type, such as standard or express, must be configured separately. Within a zone, you can create tiered pricing so that delivery costs adjust depending on the size of the order.

Setup

Tiering is based on the method chosen for the [Postage Type](#), which may be by weight, by number of items, or by order value. The setup works the same way for all methods.

1. Enter the **bracket size** (e.g. orders up to £499.99)
2. Set the **delivery charge** (e.g. £30)
3. Add another bracket (e.g. orders up to £999.99 for £50)
4. Continue until all ranges are covered

It is possible to enter different Postage Prices for the same bracket for Trade and Retail customers.

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