

# Price Management

Use rules to apply bulk price changes.

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# Summary

This page is used to manage the prices of Variants and Unique Stock Records in Bulk.

It is possible to:

- [Manually edit prices](#)
- Update prices via a [CSV Import/Export](#)
- Use rules to [manipulate prices](#)

All changes will be scheduled at least 15 minutes into the future, and can be viewed within the [Time Pricing](#) report.

# CSV Upload

Use this screen to import and export files to schedule pricing updates.

## Price Management

Product:  Category: ALL  Supplier: ALL  Brand: ALL  Collection: Linden  Include unique

— Import / Export CSV

Manual CSV upload:  No file chosen  or

\*At least 1 of SKU or Barcode columns is required for all imports. Barcodes should be used for unique stock records. Other fields: PRICE, OFFER PRICE, RRP, COST PRICE, TRADE PRICE, TRADE OFFER PRICE. You can confirm field mapping and activation details after upload. Leave price field unmapped/blank to ignore price change, £0 in price or cost price fields will also be ignored

# Import

To import a file simply use the controls and map your data appropriately. You will also need to enter an activation date for your price changes.

The Label is optional, and is used to find your price changes once they have been uploaded; these are visible in the [Timed Pricing](#) report

Select the dates for your automated price change below...

Activation Date: 30/06/2026  /  Offer Start Date: 30/06/2026  Offer Expiry Date: 30/06/2026  Label (optional):

Your CSV	Database
sku	sku <input type="text"/>
barcode	barcode <input type="text"/>
price	price <input type="text"/>
specialprice	specialprice <input type="text"/>
rrp	rrp <input type="text"/>
costprice	costprice <input type="text"/>
trade_price	trade_price <input type="text"/>
trade_specialprice	trade_specialprice <input type="text"/>
qtytier	qtytier <input type="text"/>
productname	<input type="text"/>
variant	<input type="text"/>
options	<input type="text"/>

# Export

To export prices via a CSV, use the search and filters to locate the Products and Unique Stock Records that you need to edit. You can then export

# Filters

This screen can be filtered by:

- Product Search (SKU Code/Name)
- Category
- Supplier
- Brand
- Collection
- Include Unique Stock Records (see below)

# Unique Stock Records

If checked, Unique Stock Records will be shown, and pricing may be updated.

To be shown a Unique Stock Record must be enabled for POS or Web

Item	cost price	rrp	price	offer price	trade price	trade offer price	offer start	offer expiry
Orla Kiely Linden L Shape Corner Sofa Group Grade A 1026706	1500.00	2700.00	2350.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
Orla Kiely Linden L Shape Corner Sofa Group Grade B 1026706-1	1700.00	3000.00	2500.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
Orla Kiely Linden L Shape Large Chaise Sofa Grade A 705623	1780.00	1750.00	1500.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
A081-Boucle-Jute 3665	900.00	990.00	2199.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
Orla Kiely Linden L Shape Large Chaise Sofa Grade B 705623-1	600.00	1850.00	1600.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
Orla Kiely Linden Large Sofa Grade A 705624	765.00	1500.00	1250.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>
Fabric:A081-Boucle-Jute, Scatter Cushions:3663	750.00	1500.00	1250.00	0.00	0.00	0.00	dd/mm/yyyy <input type="checkbox"/>	dd/mm/yyyy <input type="checkbox"/>

# Price Management File

Use this file to adjust prices on your selected Products and Unique Stock Records.

sku	barcode	price	specialprice	rrp	costprice	trade_price	trade_specialprice	qtytier	productname	variant	options
705628	705628 2000117121059	700		650 875	510	0	0	1	Orla Kiely Linden Chair	Grade A	
705628-1	2000415671506	750	0	925	560	0	0	1	Orla Kiely Linden Chair	Grade B	
1026706	1026706 2000000000156	2350	0	2700	1500	0	0	1	Orla Kiely Linden L Shape Corner Sofa Group	Grade A	
1026706-1	2000216825138	2500	0	3000	1700	0	0	1	Orla Kiely Linden L Shape Corner Sofa Group	Grade B	
705623	705623 2000428301061	1500	0	1750	1780	0	0	1	Orla Kiely Linden L Shape Large Chaise Sofa	Grade A	
705623-1	2000754060364	1600	0	1850	600	0	0	1	Orla Kiely Linden L Shape Large Chaise Sofa	Grade B	
705624	705624 2000709606745	1250	0	1500	765	0	0	1	Orla Kiely Linden Large Sofa	Grade A	
705624-1	2000748151496	1300	0	1600	986	0	0	1	Orla Kiely Linden Large Sofa	Grade B	
705625	705625 2000864806793	1150	0	1400	0	0	0	1	Orla Kiely Linden Medium Sofa	Grade A	
705625-1	2000014509475	1200	0	1500	0	0	0	1	Orla Kiely Linden Medium Sofa	Grade B	
705626	705626 2000000000124	1001	0	1400	630	0	0	1	Orla Kiely Linden Small Sofa	Grade A	
705626-1	2000387711231	1100	0	1500	0	0	0	1	Orla Kiely Linden Small Sofa	Grade B	
705627	705627 2000645090115	803	0	1000	480	0	0	1	Orla Kiely Linden Snuggler Chair	Grade A	
705627-1	2000742184720	841	0	1100	510	0	0	1	Orla Kiely Linden Snuggler Chair	Grade B	

Field	Purpose
sku	SKU Code of the Product
barcode	Barcode of the Product/Unique Stock Record (for Unique Stock Records, this will take precedence on import)
price	<i>The selling price of the Variant</i>  <i>Defaults to 0</i>
specialprice	<i>A retail offer price for the <a href="#">Variant</a> (this will supersede the Retail field), if enabled by the Offer Start/Expiry</i>  <i>Defaults to 0</i>
rrp	<i>The RRP of the <a href="#">Variant</a>, to show on the website</i>  <i>Defaults to 0</i>
costprice	<i>The cost price of the <a href="#">Variant</a></i>  <i>Defaults to 0</i>  <i>May be set per <a href="#">Supplier</a> enabled for this Product</i>  <div style="border-left: 2px solid #0070C0; padding-left: 10px; background-color: #E1F5FE;"><i>This may only be used if the Product is linked to a single Supplier. If there are multiple Suppliers, you will need to use the <a href="#">Cost Price import</a>.</i></div>
trade_price	<i>The trade selling price of the Variant</i>  <i>Defaults to 0</i>
trade_specialprice	<i>A trade offer price for the <a href="#">Variant</a> (this will supersede the Retail field), if enabled by the Offer Start/Expiry</i>  <i>Defaults to 0</i>
qtytier	Use to enter and control tiered pricing linked to quantity sold
productname	Shows the Product Name  <div style="border-left: 2px solid #0070C0; padding-left: 10px; background-color: #E1F5FE;"><b>Not editable via in this import/export</b></div>
variant	Shows the Product Variant Options  <div style="border-left: 2px solid #0070C0; padding-left: 10px; background-color: #E1F5FE;"><b>Not editable via in this import/export</b></div>

Field	Purpose
options	<p data-bbox="810 197 1420 257">Shows the Customisations linked to a specific Unique Atock Record</p> <div data-bbox="815 293 1485 376" style="border: 1px solid #0070C0; background-color: #ADD8E6; padding: 5px;"><p data-bbox="882 322 1305 351">Not editable via in this import/export</p></div>

# Price Manipulation

Use the 'Manipulate Prices' button to automatically update prices. This will take you through a wizard.

This will affect prices on all Products within the currently filtered view

This has process will alter prices in bulk and should be used with care

## Step 1 - Confirm Source Price

Select the Source Price, which will be used as the basis of the calculation.

Please note that which type you select may affect function later in the process (see below for details)

## Step 2 - Confirm Target Price

Select the Target Price, which is the price that will be updated following the calculation.

Please note that which type you select may affect function later in the process (see below for details)

## Step 3 - Confirm Multiplier

You can either choose a multiplier or a percentage. If you choose a percentage, you will have to choose whether this is an increase or decrease.

These two fields are linked and will update if the other is edited.

It is not possible to have a multiplier of less than or equal to zero

## Update Customisations

Toggling this will include Customisations in the price management, meaning that any prices associated with those Customisation will also be updated.

These prices will be updated exactly as per the rules you build in this wizard - please pay particular attention to rounding (below)

## Offer start

Use this field to enter an offer start date

## Offer expiry

Use this field to enter an offer expiry.

Only editable if the Target Price (Step 2) is either a Retail Offer Price or a Trade Offer Price.

# Step 4 - Choose Rounding

## Round to the nearest

Choose to round to the nearest Pound or Pence.

Optionally choose to deduct a figure after rounding.

### Example 1

After calculation a Product price would be £57.17. If a user chose to round to the nearest £10, and deduct -5p, the final price would be £59.95.

### Example 2

After calculation a Product price would be £1431.50. If a user chose to round to the nearest £1000, and deduct -£1, the final price would be £999.

### Example 3 - Customisations

After calculation a Product price would be £2515. If a user chose to round to the nearest £200, and deduct -£5, the final price would be £2595.

That Product also has a Customisation, with the associated price of £101 after calculation. As the same rules are applied, that Customisation price will be £195.

Because Products and Customisations often have very different prices, and the same rounding rules are applied, unexpected results may occur; proceed with caution

## Rounding method

Choose between

- Round normally
- Force round up
- Force round down

### Example 4

After calculation a Product price would be £99.17. If a user chose to round to the nearest £50, but has selected 'force round down', the final price will be £50.

## Minimum rounding price

Products whose final price will be equal to or less than this figure will not be rounded.

### Example 5

After calculation a Product price would be £15, and the rounding rules are set to round up to the nearest £1000 with 'force round up'. A minimum rounding price is set at £500.

No rounding is applied to the Product in question.

## Step 5 - Activation Date

Choose the date and time that these prices will be activated.

Please be aware that price changes will take into account all other price changes in place when they are created.

### Example 6

Product A's Cost Price is being updated on the 1st May at 00:01.

A second price change is scheduled to update the Retail Price based on the Cost Price as the Source Price, and scheduled 31st May at 00:05.

This will use the new Cost Price, which will be live at the time.

### Example 7

If a third change is scheduled, to set a Retail Offer Price based on the Retail Price, to take effect on 31st May at 00:02 it will use the previous Retail Price, as the update has not yet occurred.

## Example 8

A new price increase has occurred, and Product A's cost price will now also be updated on the 15th May.

Because the updates to the Retail Price have already been calculated (see Example 6), these will not be altered by the change, and will have to be re-entered.

## Step 6 - Optional Label

Use this to add a label which can be used to filter the [Timed Pricing](#) report and view your changes.

# Manual Entry

To manually adjust prices, use the search and filters to locate the Products and Unique Stock Records that you need to edit.

Then enter new prices in the relevant fields.

When fields have been updated, they will be highlighted in green; all changes will be stored automatically with no need to save

Item	cost price	rrp	price	offer price	trade price	trade offer price	offer start	offer expiry
Orla Kiely Linden Chair COPY Grade A 81470-1762269103	460	875.00	700.00	650.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Chair COPY Grade B 81471-1762269103	480	925.00	750.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Chair Grade A 705628	510	875.00	700.00	650.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Chair Grade B 705628-1	560	925.00	750.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Corner Sofa Group Grade A 1026706	1500.00	2700.00	2350.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Corner Sofa Group Grade B 1026706-1	1700.00	3000.00	2500.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Large Chaise Sofa Grade A 705623	1780.00	1750.00	1500.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Large Chaise Sofa Grade B 705623-1	600.00	1850.00	1600.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Large Sofa Grade A 705624	765.00	1500.00	1250.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Large Sofa Grade B 705624-1	986.00	1600.00	1300.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy

## Filters

This screen can be filtered by:

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- Category
- Supplier
- Brand
- Collection
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## Unique Stock Records

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Orla Kiely Linden L Shape Corner Sofa Group Grade A 1026706	1500.00	2700.00	2350.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Corner Sofa Group Grade B 1026706-1	1700.00	3000.00	2500.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Large Chaise Sofa Grade A 705623	1780.00	1750.00	1500.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
A081-Boucle-Jute 3665	900.00	990.00	2199.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden L Shape Large Chaise Sofa Grade B 705623-1	600.00	1850.00	1600.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Orla Kiely Linden Large Sofa Grade A 705624	765.00	1500.00	1250.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy
Fabric:A081-Boucle-Jute, Scatter Cushions:3663	750.00	1500.00	1250.00	0.00	0.00	0.00	dd/mm/yyyy	dd/mm/yyyy