

# Delivery Management

Use this to add delivery details to a Sales Order

Field	Purpose
Book Delivery	<i>This will open a pop up to Schedule the Sales Order for delivery</i>  <i>See <a href="#">Scheduling</a> for more information</i>
Requested Delivery Date	<i>Input a requested delivery date</i>  <i>This is set at a Sales Order level here, but can also be edited per Sales Order Line</i>
Apply delivery date to all items	<i>Tick to show the requested delivery date against individual Sales Order Lines</i>
Courier(s)	<i>Enter couriers used for the Sales Order</i>  <i>This will be sent to the customer</i>  <i>This may be auto-filled by certain integrations</i>
Additional Tracking Detail	<i>Enter tracking numbers used for the Sales Order</i>  <i>This will be sent to the customer</i>  <i>This may be auto-filled by certain integrations</i>
Delivery Instructions	<i>Use this to amend Delivery Instructions</i>  <i>These will be output on Sales Order Invoices and Delivery Notes</i>

# FAQs

## How do the different delivery dates, estimated dates and estimated arrival dates combine on a Sales Order?

The estimated delivery date within the Delivery Management section is an estimate at Sales Order level. It is based on the lead time of the items, and will automatically update as linked Purchase Orders are managed.

It will always show the date that is furthest away.

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